



ACKERMAN[™]

Cancer Center

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Manager, Facilities & Construction

Jacksonville, Florida

Ackerman Cancer Center, located in Jacksonville and Amelia Island Florida, is seeking a Manager of Facilities & Construction to join our team of highly trained radiation oncologists and medical professionals.

About

Our facilities in Northeast Florida specialize in the most advanced radiation oncology therapies available for all types of cancer. The interdisciplinary team at Ackerman Cancer Center is professional, compassionate, and dedicated to the highest level of care for patients and their families.

Our Board-Certified team includes Radiation Oncologists, a Medical Oncologist, Medical Physicists, Medical Dosimetrists, Oncology Nurses, Radiation Therapists, Molecular Imaging Technologists, Oncology Social Workers and an Oncology Dietician.

Ackerman Cancer Center opened in 1997 in Jacksonville and expanded to Amelia Island in 1998. In the years since, the Practice has experienced tremendous growth while contributing a great deal to North Florida's healthcare landscape. Ackerman Cancer Center is the only private medical practice providing proton therapy in the world. We are looking for an exceptional Facilities & Construction Manager to join our dynamic, committed team and help us manage our ongoing growth.

Watch a video about our patient-centric culture at <https://youtu.be/uCDmxKqBVGO>

Position Overview:

The Manager, Facilities & Construction is responsible for the planning, directing, and coordination of all construction, maintenance, and repair of buildings and grounds for all Ackerman Cancer Center facilities. The Manager will be responsible for oversight and management of facilities projects, including working closely with vendors to ensure projects are delivered on time and within



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budget. In addition, this position will oversee and provide direction for both maintenance and cleaning services.

Major Job Responsibilities:

- Manages the coordination of facility-related activities at each site to ensure all facilities (buildings, structures, systems, equipment, furnishings and physical environment) and grounds are maintained in an operationally effective, clean and safe manner.
- Frequently interact with contractors, architects and vendors, representing the interests of the center throughout projects.
- Manage new building construction and/or modifications to ensure timelines and budgets are met.
- Oversee and coordinate activities that support all facility-related safety, security, and regulatory protocols, to include working collaboratively with all teams to ensure strict adherence.
- Manage both maintenance and cleaning staff.
- Ensure vendor services (security, landscaping, etc.) are performed properly and timely.
- Proactively maintain and lead disaster/emergency preparedness plans.
- Travel to all Ackerman Cancer Center offices when needed.

Requirements

Required

Bachelor's Degree in Facilities Management, Construction, Engineering, or related field.

Working knowledge of principles and practices of project management, business administration, electrical and mechanical systems, procurement, and contracts.

Knowledge of health, safety, and environmental regulations experience in construction, maintenance and facility operation.

Strong written and verbal communication skills.

Ability to project manage and prioritize multiple projects simultaneously.

High attention to detail.

Proficiency in Microsoft Office and web-based work order systems.

Preferred

- Master's Degree in Facility Management, Construction, Engineering, Business, or related field.
- 3+ years of related experience in the medical industry.
- Facility Management Professional (FMP) or Certified Construction Manager (CCM) certifications.

Pay/Benefits

Ackerman Cancer Center offers pay commensurate with experience and a comprehensive benefits package.

Application

For consideration, please send resume and cover letter to: employment@ackermancancer.com

Visit our website: www.AckermanCancerCenter.com